

## Women's Alliance Holiday Shopping Spree

### ARTIST & VENDOR APPLICATION

**Saturday, November 9, 2019**

**11 AM – 3 PM**

Kennedy Heights Arts Center Annex  
6620 Montgomery Road, Cincinnati, OH 45213

E-mail: [cincinnatiwainc1966@gmail.com](mailto:cincinnatiwainc1966@gmail.com)

[womensallianceinc.com](http://womensallianceinc.com)

**Cost to Artists/Vendors: \$125.00 per booth**

#### Key Dates

##### September 3, 2019

- Final application and fee deadline for all artists/vendors.

##### November 9, 2019

- **10-11 AM** Artist/vendor setup (**must be set up by 11 a.m.**)
- **3 PM to 4 PM** – Artist breakdown (**breakdown must be complete by 4 PM**)

## A Holiday Affair: The Overview

- Women's Alliance is set to host a holiday shopping event offering an array of carefully curated crafts, jewelry, clothing and works of art; as well as books, cosmetics and more. This event is a showcase of talented artisans, authors and specialty vendors who will present guests with unique, often one-of-a-kind items that make perfect gifts for the holidays.
- Guests will be treated to complimentary wine and refreshments.
- Profits from the event – **including all funds raised from the sale of artist gifts** – will fund college scholarships for deserving graduating seniors who have been accepted to a four-year post-secondary institution of higher learning. Women's Alliance gives up to \$10,000 in renewable college scholarships annually. Scholarships help fund tuition, and stipends are provided to cover books and other college expenses.

## Selection Process

- To be considered for the 2019 Holiday Shopping Spree, artists/vendors will need to submit up to **three photos** of their work to the Holiday Affair Committee. **If you are selected as a vendor, Women's Alliance may use one or more of your images in promotional efforts for this event only. If we do not have permission to use your photos, please indicate this where appropriate on the application.**

Photos and the application may be submitted electronically to [Cincinnatiwainc1966@gmail.com](mailto:Cincinnatiwainc1966@gmail.com). The application and photos also may be mailed to Women's Alliance, Inc. Women's Alliance, Inc., P.O. Box 46386, Cincinnati, OH 45246.

- Notification of your selection will be made no later than 48 hours following your submission, and an invoice for your fee will be sent to the email address you provided.

## Guidelines

- All artwork is to be of the artist/vendors' own creation. Exceptions will be made for vendors who source high-quality products (at the discretion of the Holiday Shopping Spree Committee).
- We do not accept art made using commercially available kits or patterns.
- **Jewelry Makers:** This is a very competitive category. In addition to quality, we also consider how much of the jewelry's content was made and/or designed by the artist. Please indicate in the comments box or in a separate attachment what role you play in the creation of your pieces. Also, it is helpful to have, in addition to close-ups of your pieces, at least one photo showing the range of your work.

## Booth Space

- The Holiday Art Affair committee will assign all spaces.
- Each artist is allocated one space that includes (1) six-foot table and two (2) chairs.
- Artists need to provide their own booth supplies, including table cloths, easels, lights, etc.
- A small supply of electrical outlets is available upon request.
- Wi-Fi is available.
- Set-up will be on Saturday, November 9, 2019, from 10:00 a.m. to 11:00 a.m.

## Fees

- All selected vendors are required to pay \$125 to reserve space.

## Other

- All reasonable precautions will be taken for the safety of the artists' work.
- All insurance to cover vendor merchandise is the responsibility of the artist/vendor prior to, during and after the show.
- Submission of this application indicates agreement to these terms.

## How May I Submit My Application and Artist/Vendor Fee?

- Submit the application, three images of your work and your fee to:  
[Cincinnatiwainc1966@gmail.com](mailto:Cincinnatiwainc1966@gmail.com). You also may mail your completed application to:  
Women's Alliance, Inc.  
P.O. Box 46386  
Cincinnati, OH 45246

**Applications will be accepted until spaces are filled. However, promotional opportunities will be limited for late applicants.**

**Women's Alliance Holiday Shopping Spree  
Artist Application Form**

**Applications will be accepted until spaces are filled.**

Please submit this form with **up to three** photos of your artwork via e-mail or mail.

Artist/Vendor Name:

Business Name:

Address:

City/State/Zip:

Phone:

E-mail:

Media (indicate type):

**Will you need an electrical outlet?**

Yes \_\_\_\_\_ No \_\_\_\_\_

**Booth space is limited to one 6-foot table and two chairs.**

**Can we use your submitted photos for publicity?**

Yes \_\_\_\_\_ No \_\_\_\_\_

**If you have a business name, do you want the artist or business name listed in promotional materials?**

Artist \_\_\_\_\_ Business \_\_\_\_\_

**If your media is jewelry, please briefly describe what role you play in the creation of your pieces:**

**Please make any checks payable to:**

**Women's Alliance Inc.**

Completed applications can be submitted online to [Cincinnatiwainc1966@gmail.com](mailto:Cincinnatiwainc1966@gmail.com) or mailed to:

Women's Alliance, Inc.  
P.O. Box 46386  
Cincinnati, OH 45246